

Boone County Purchasing

Amy Gerskin
Buyer



5551 S. Tom Bass Rd.
Room 205
Columbia, MO 65201
Phone: (573) 886-4393
agerskin@boonecountymo.org

TO: Boone County Commission
FROM: Amy Gerskin
DATE: April 30, 2025
RE: Bid Award Recommendation: *06-01MAY24 – Permitting Software and Implementation Services*

Request for Proposal *06-01MAY24 – Permitting Software and Implementation Services* closed on May 1, 2024. The County received fourteen (14) proposal responses.

The recommendation from the Evaluation Committee and Soft Resources LLC is to award the contract to MaintStar Inc. for offering the most effective software modules and services. The internal Evaluation Committee consisted of Bill Florea, Kelle Westcott, Thadeus Yonke, Taylor Acton, Roy Kroeger, Julia Lutz, Matthew Smith, Phillip Montes, and Kari Hoene. In addition to the County's internal evaluation committee, the consulting group Soft Resources LLC assisted in evaluating proposals (see contract C000670). Consultants Pam Ettien and Elaine Watson were an integral part of the decision-making process. The county contract number for Implementation and Ongoing Maintenance in the first year is C000890 and C000891 is the Term & Supply contract for ongoing subscriptions and software maintenance after year 1. Attached for reference is the complete evaluation.

The total cost of contract C000890 for Software Implementation and the first year of Support Services is \$192,666.00. A contingency amount of twenty percent (20%) of the services, minus additional training, has been added to the PO equaling \$37,333.20 for a grand total on the PO of \$229,999.20.

Contract C000891 is a term & supply contract for ongoing software subscriptions and support for years 2 and on.

Funds for these contracts will reference Departments 1711 – GF Resource Management Administration and 2046 – Road & Bridge Resource Management Stormwater Planning, account 71100 – Outsourced Services.

cc: Bid File
Bill Florea, Resource Management
Julia Lutz, IT